



Indiana Department of Education
SUPPORTING STUDENT SUCCESS

Completing the 2009-10 High Ability Grant Application

Amy Marschand

marschan@doe.in.gov

Division of Student Learning
High Ability Education



2009-10 High Ability Grant Application

- To access
 - www.doe.in.gov/exceptional/gt Under What's New
 - Corp and PIN numbers needed
- Due October 15, 2009
- Will not be reviewed until 2008-09 Final Report is approved.
- Funds from a designated line item in state budget
 - Used ONLY for high ability students/programs and services
 - No food



2009-2010 Grant

- \$25,000 base
- Per student amount for 11.43 % of total pupil enrollment for 2008-09
- **REMINDER**
 - Grant period is July 1, 2009 – June 30, 2010
 - Funds must be spent or encumbered by June 30th and **PAID out by July 31, 2010**
 - Signed budget page indicating funds have been spent is due by July 31, 2010



Helpful hints....

- Make sure to hit Page Update at the bottom of each page to save information
- **CAUTION!!!!**
 - Hit the Page Update button often
 - Data will be lost if you have not hit the UPDATE button at least every **15** minutes
 - **SAVE each section of the itemized budget page**
 - Suggestion - Print out a blank one, fill it out, and then type it in



NOTE - Links at the bottom of the pages

- Administrative Rule 511
- Indiana Code
- Instructions on how to complete the final report
- Glossary of terms
- Budget Guidelines (State Board of Accounts – object codes)



Page I – General Information

2009-10 High Ability Grant Application

- Information is pre-loaded
- Verify contact information
 - High Ability Coordinator (including number of years)
 - Grant Writer (if different from coordinator)
 - Treasurer/Fiscal Agent



Page 2 – Assurances

2009-10 High Ability Grant Application

- Please read the Assurances.
- Required signatures – four separate signatures
 - Superintendent
 - School Board President
 - High Ability Coordinator
 - Member of BBPC



Page 3 – Itemized Budget Report

2009-10 High Ability Grant Application

- Questions to think about when deciding on expenditures....
 - How does this support student learning?
 - How will this support metrics/program effectiveness?
 - How is this specific to high ability?
 - Above grade level curriculum and instruction?
 - Research-based for high ability?



Page 3 – Itemized Budget Report

2009-2010 High Ability Grant Application

- SAVE often!!! Hit update at least every 15 minutes.
- List proposed expenditures
- Textbox for detailed explanation
 - Be specific
 - Provide details like who, what, where, how many, when
- Supply only 3 digit object code
- Line item subtotals will pre-load into the Budget Profile Page (Page 4)



Page 4 – Budget Profile Page

2009-10 High Ability Grant Application

- Make sure marked as original
- Provide total for proposed budget column
– check your math!
- Requires signature of
 - Superintendent
 - Treasurer/Fiscal Agent



Indiana Department of Education
SUPPORTING STUDENT SUCCESS

To Submit

2009-10 High Ability Grant Application

- Fax signed Assurances and Budget Profile Page
– 317-232-0589
- Only way we know the online information is ready
- Will be reviewed in the order in which received
- 2008-09 Final Report must be approved before grant will be reviewed



How to file a revised budget 2009-2010 High Ability Grant

Use Page 4 – Budget Profile

- Needed if any line item or total budget is altered by 10% or more.
- Should be requested and approved prior to transferring money from one line to another
- May be requested at any time during the grant period.
- Last day to request a revision - June 30, 2010



Budget Revision

- Fill in increase/decrease and amended budget columns on budget page
- Provide rationale in textbox
- Fax signed budget page for review and approval





Indiana Department of Education

SUPPORTING STUDENT SUCCESS

